Paul Mitchell The School Richland

INSTRUCTOR TRAINING COURSE INFORMATION

INSTRUCTOR TRAINING COURSE DESCRIPTION

Standard Occupational Classification (SOC) 25-1194.00
Classification of Instructional Programs (CIP) Code 12.0413

The curriculum involves 600 hours to satisfy Washington state requirements. The course educates prospective cosmetology/esthetics/Barbering teachers to address the needs of students in the classroom and the clinic floor . Prospective teachers learn to utilize a system of forward-focused thinking and front-end coaching. By learning the methods of teaching cosmetology, the prospective teachers learn to engage students in the learning process and stimulate the discovery process with visuals, music, and/or hands-on activities

****Graduates are prepared to be an entry level instructor.***
This course is taught in English. Textbooks and course materials are only offered in the English language.

INSTRUCTOR TRAINING COURSE OVERVIEW

Course Hours: 600 clock hours

The course is divided into methodology instruction and student teaching experiences.

- **Methodology:** Student Instructors develop foundational knowledge of educational principles, instructional methods, and teaching practices through classroom instruction, textbook study, and assessments. Emphasis is placed on understanding how students learn, effective communication, classroom management, and instructional preparation.
- **Student Teaching:** Student Instructors apply instructional knowledge through lesson planning, supervised teaching, and practical classroom experiences. With guidance and feedback, they strengthen presentation skills, instructional delivery, classroom leadership, and their ability to evaluate student learning.

INSTRUCTOR TRAINING COURSE OUTLINE

- **Methodology:** Instruction focuses on the theory and principles of teaching using *Milady's Professional Educator* textbook. Student Instructors explore instructional techniques, learning principles, classroom management, and educational practices, with progress evaluated through weekly assessments.
- **Student Teaching:** Student Instructors develop lesson plans and gain practical teaching experience by delivering instruction based on their prepared lessons. Through supervised teaching, coaching, and practical teaching evaluations, they refine instructional techniques, communication, classroom management, and professional teaching skills.

INSTRUCTOR TRAINING COURSE SUBJECTS

The instructional program of Paul Mitchell The School Richland meets or exceeds the state requirements.

Subject	Theory Hours
1. Choice of Teaching Methods: Understanding various teaching methods, including lecture, small group and individual instruction	25
2. Classroom Setup: Utilizing effective classroom configuration to maximize participation, control and line of sight for multimedia	25
3. Topic/Subject Matter: Lesson Planning	25

Subject	Theory Hours
4. Student Assignments: Designing and preparing student learning activities to enhance subject matter	25
5. Materials and Supplies: Using multimedia tools, including display boards, overhead, video, powerpoint, 3D models	25
6. Record Keeping: Grading assignments, maintaining records of assignments, entering grades	25
7. Lecture Techniques: Presentation of lecture for small group and large class sizes	50
8. Demonstrations: Performing technical, hands-on demonstrations in a student learning environment	75
9. Questions and Answers: Stimulating conversation, mediating disagreement, designing effective questions to elicit class participation	25
10. Project Methods: Designing learning projects and classroom activities to enhance subject matter	25
11. Discussion: Involving students in classroom discussions effectively	25
12. Clinic Floor Supervision: Checking student work, dispensary and front desk supervision, time clock monitoring	100
13. Classroom Management: Control of the classroom enhance subject matter	25
14. Client Relations: Dealing with clients as customers and as a learning opportunity for students, representing the school to the public	25
15. Written and Practical Assignments: Understanding required standards for written assignments and step-by-step practical grading of services preformed	50
16. Communication Skills: Respecting learners, understanding the difference in communication styles for different age groups	25
TOTAL HOURS	**600**

The institution offers employment assistance to help graduates' efforts to secure education-related employment that includes, but is not limited to training in professionalism, resume' development, job interview preparation and job search skills.

INSTRUCTOR TRAINING PROGRAM TESTING AND GRADING PROCEDURES

The following tests and grading procedures are used to assess student learning and mastery of course content in the 600-hour course:

1. Students must receive a grade of 75% or higher on each theory exam. Theory exams cover a review of *Milady's Master Educator Student Course Book.*
2. Students must receive a grade of 75% or higher on each final exam; final exams cover a complete overview of *Milady's Master Educator Student Course Book*.

INSTRUCTOR TRAINING INSTRUCTIONAL TECHNIQUES AND METHODS

The courses are provided through a sequential set of learning steps which address specific tasks necessary for State Board preparation, graduation and job entry level skills. Clinic equipment, implements and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative and productive career oriented activities. The course is presented through well-developed lesson plans that reflect the latest educational methods. Subjects are presented by means of lecture, demonstration, and student participation. Audio-visual aids, guest speakers, field trips, and other related learning methods are used in the course.